

Falmouth Docks & Engineering Company



Port Marine Safety Code

Marine Safety Plan 2021 - 2023

1. Introduction: As part of its compliance with the requirements of the Port Marine Safety Code (FDEC), Falmouth Docks & Engineering Company publishes its Marine Safety Plan for the conduct of marine operations in Falmouth. FDEC is under the management of A&P Group and as such the business uses the A&P group management system. The plan is published every three years and is reviewed annually by the individual Duty Holders.

This Marine Safety plan commits FDEC to undertaking the management and regulations of marine operations, within the scope of the individual authorities powers and authority, according to the appropriate Acts and the PMSC, in a way that safeguards the Port, users of the Port, including members of the public together with a duty to improve and conserve the waterways and the environment. FDEC will, undertake its role and responsibilities to ensure, whenever possible, it provides efficient and effective services and the regulation of shipping and other vessels in support of all activities in the Port. In managing the safety of navigation and the provision of services FDEC always has the safety of life and vessels as its highest priority.

2. Marine Policies: FDEC publishes several policies in support of the management and regulation of marine operations. These policies are reviewed regularly and approved by the Duty Holder of the individual Ports and are as follows:

- The Port Marine Safety Code Policy Statement (Approved and signed by the CEO)
- Group Health and Safety Policy
- Group Marine Environmental Policy
- Group Marine Enforcement & Prosecution Policy
- Group Marine Training Policy

3. Group Integrated Management System (IMS): A comprehensive overview of the structure, management and maintenance of the Group's IMS and compliance with the PMSC in support of this plan is contained within the IMS. External audits of compliance with the PMSC are undertaken at least every three years and are supported by a comprehensive internal and external audit programmes.

4. Standing Objectives: The following standing objectives are to be met by FDEC, during the period. Any issues in meeting these targets are raised through the Management Team meeting, in accordance with the IMS.

	Service Provision / Activity Target	Target Details
a.	Legislation	<ul style="list-style-type: none"> Keep under review harbour powers and applicable legislation including Byelaws and Directions. Maintain an enforcement action log.
b.	Safety Management System	<ul style="list-style-type: none"> Meet the Key Performance Targets of the IMS. No major incidents, serious injuries or serious pollution as a result of a failure of the Port's Marine Safety Management System. Ensure an effective data capture and analysis of all Marine incidents, including near misses. Monthly Management Review of the IMS including incident reporting, training and progress on tasks/projects.
c.	Conservancy and Hydrographic survey	<ul style="list-style-type: none"> Ensure the Port has an adequate schedule of hydrographic surveys and that these are undertaken and charts published in line with defined schedules. Review the long-term survey strategy to ensure it remains relevant and fit for purpose. Investigate all reported wreck and obstructions on notification. Issue navigation warnings and where appropriate arrange marking and removal at earliest opportunity commensurate with navigational/environmental risk. Through appropriate maintenance and response, ensure AtoN availability meets Trinity House/NLB targets.
d.	Emergency preparedness and response	<ul style="list-style-type: none"> Maintain a detailed and robust schedule of regular training and exercises for implementing emergency plans and oil spill procedures; to improve response capability. Exercises will be carried out with external stakeholders such as local authorities and the emergency services.
e.	Enforcement and prosecution	<ul style="list-style-type: none"> Maintain a cadre of appropriately trained and qualified personnel. Maintain a detailed and robust schedule of regular training and exercises.
f.	Training	<ul style="list-style-type: none"> Fulfil the requirements of the Group Marine Training Matrix. Ensure Marine team personnel are appropriately qualified and trained for their role.
g.	Liaison and consultation	<ul style="list-style-type: none"> Convene routine meetings every 6 months with port users. Appropriate and open consultation, undertaken with waterways users and interested parties regarding proposed amendments to Byelaws, Directions and Codes of Practice.

5. **Specific SMART Objectives:** The following smart objectives will be managed as marine department requirements across the authorities. Any issues in meeting these targets are raised through at the Marine Management Team meeting in accordance with the Marine Safety Management System (MSMS).

	Policy Section	Objective	Target Date
a.	Legislation	<ul style="list-style-type: none"> Review, amend, consult and issue Bye-laws across all Statutory Authorities 	Dec 22
b.	MSMS	<ul style="list-style-type: none"> Conduct Formal Risk Assessments for AtoN, Pilotage and Vessel Traffic services to establish level of provision. 	Aug 21
c.	MSMS	<ul style="list-style-type: none"> Develop Formal Safety Assessments from the Formal Risk Assessments for AtoN, Pilotage and Vessel Traffic services to establish level of provision. 	Dec 21
d.	MSMS	<ul style="list-style-type: none"> Engage with all Marina and Terminal operators within SHA to highlight MSMS and their responsibility under the PMSC. 	Apr 21
e.	MSMS	<ul style="list-style-type: none"> Introduce a compliant marine navigation risk assessment and incident review. 	Aug 21
f.	Incident Reporting and Management	<ul style="list-style-type: none"> Review incident reporting and management across the group including the revision of causal factors. 	Dec 21